

Recreation and Wellness

MINUTES

DATE: FEBRUARY 7, 2017

TIME: 1:30

LOCATION: REC CENTER
Conference Room

MEETING CALLED BY	John MacDonald, Administrator
TYPE OF MEETING	Monthly Meeting
PRESIDER	Kristine Kraft, Chair
NOTE TAKER	Linda Smith
ATTENDEES	<p>Members: John MacDonald, Kris Kraft, James Thomson, Jeffrey Franks, Yorkow Oppon-Acquah, Tony Ross</p> <p>Absent: Kathern Sigal Papp, Marci Tomajko, Sarah Cravens, Katie Holcolm; Amanda Montemayor, Elena Stamm</p> <p>Other Attendees: Alma Olsen, Julie Ann Boylen</p>
Agenda topics:	
1:30	CALL TO ORDER KRIS KRAFT
DISCUSSION	<ol style="list-style-type: none"> The chair called the meeting to order. The agenda was revised to allow Ms. Boylen to speak first. The chair asked for additions or corrections to the November 7, 2016 and December 6, 2016 Minutes. There being none, the minutes were approved as distributed by unanimous consent. The minutes will be posted to the UC SharePoint site.
CURRENT ISSUES	
DISCUSSION	<p>Julie Ann Boylen gave an update to the issues presented at the November meeting. A Resolution has been circulated and approved regarding Sharps containers. MacDonald to check with John Messina on procedure for final approval process. A letter has been prepared regarding universal/disability bathrooms. The President will obtain a list of bathrooms on campus.</p> <p>Alma Olsen spoke with the committee regarding the need for mandatory vaccinations of international students. She is working on benchmarking with MAC schools. She would like to mandate at least MMR vaccination and TB testing. She has concerns about how to administer such a program. There was a brief discussion regarding the possibility of a grant. Olsen will write up a proposal.</p> <p>MacDonald gave an update and reviewed the survey regarding food insecurities and the need for a food pantry. The goal is to get the survey out after spring break. A motion to move forward with suggested changes and send to Communications was unanimously passed.</p> <p>Kraft informed the committee that the no smoking policy is set to go into effect in July. Questions are being asked as to how to implement and enforce. The committee agreed that there needs to be a lot of communication going out to campus to prepare. Olsen is working on writing a grant to help pay for signage.</p>
NEW BUSINESS	
DISCUSSION	<p>The next meeting is scheduled for March 14, 2017 at 1:30.</p> <p>The meeting was adjourned at 2:15 p.m. by unanimous consent.</p>

Recreation and Wellness

MINUTES

DATE: APRIL 11, 2017

TIME: 1:30

LOCATION: REC CENTER
Conference Room

MEETING CALLED BY	John MacDonald, Administrator	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Kristine Kraft, Chair	
NOTE TAKER	Linda Smith	
ATTENDEES	<p>Members: John MacDonald, Kris Kraft, Sarah Cravens, Yorkow Oppon-Acquah, Tony Ross</p> <p>Absent with Notice: Jeffrey Franks, James Thomson</p> <p>Absent without Notice: Kathern Sigal Papp, Marci Tomajko, Katie Holcolm; Amanda Montemayor, Elena Stamm</p>	
Agenda topics:		
1:30	CALL TO ORDER	KRIS KRAFT
DISCUSSION	<ol style="list-style-type: none"> 1. The chair called the meeting to order at 1:37 pm. 2. There was no quorum present to approve the February Minutes. 	
CURRENT ISSUES		
DISCUSSION	<p>MacDonald gave an update and reviewed the survey regarding food insecurities and the need for a food pantry. The survey has been compared to the USDA survey. The survey will be revised to incorporate parts of the USDA survey. MacDonald will send out a revised draft to the committee. The survey will only go to students and probably will not be distributed until next Fall or Spring. MacDonald told the committee that there is a program in place right now called “Help a Zip” which will provide food swipes to students in need of a meal and have a valid zip card.</p> <p>Kraft reminded the committee that the No Smoking policy will be effective July 1st. Signage will go up July 1 and communications will go out to students before the end of the semester. Also working on other ways of communicating the smoking ban through new student orientation, UA website, posters and flyers with tagline of “zip the habit”.</p> <p>MacDonald reported that a Bike Share program will begin in May with two locations at the Rec Center and Parking Services (North Parking Deck). This program is being funded by the Knight Foundation and will provide a total of 20 bikes, helmets and locks.</p>	
NEW BUSINESS		
DISCUSSION	<p>The next meeting is re-scheduled to May 2, 2017 at 1:30 because of exam week.</p> <p>The meeting was adjourned at 2:20 p.m. by unanimous consent.</p>	

Recreation and Wellness

MINUTES

DATE: JUNE 13, 2017

TIME: 1:30

LOCATION: REC CENTER
Conference Room

MEETING CALLED BY	John MacDonald, Administrator
TYPE OF MEETING	Monthly Meeting
PRESIDER	John MacDonald, Administrator
NOTE TAKER	Linda Smith
ATTENDEES	<p>Members: John MacDonald, James Thomson, Kathern Sigal Papp, Alison Doehring, Sarah Cravens, Danica Houle, Jeffrey Franks</p> <p>Absent with Notice: Kris Kraft, Yorkow Oppon-Acquah, Tony Ross,</p> <p>Absent without Notice: Katie Holcomb</p>
Agenda topics:	
1:30 CALL TO ORDER	
DISCUSSION	<ol style="list-style-type: none"> The meeting was called to order at 1:33 pm. There being no additions or corrections to the February & April Minutes, the minutes were approved as distributed by unanimous consent. The minutes will be posted to the UC SharePoint site.
CURRENT ISSUES	
DISCUSSION	<ol style="list-style-type: none"> MacDonald gave an update on the food insecurities survey. It is going through final edits and recommendations. It is scheduled for a Fall launch and will be distributed to all students via direct message or Zipmail. The smoke and tobacco free policy will go into effect July 1st. There are educational programs and signage available. There was a discussion about getting the message out to campus and the need for signage. MacDonald to work with Parking to follow up on signage requests. Alma is working on a proposal to mandate TB testing and vaccines for incoming international students. The President will review. A new alcohol and drug task force is being established to evaluate the need and put together recovery and support programs. They will target Freshman. The core group is 25 people across campus – looking for anyone interested in being a part of the program.
NEW BUSINESS	
DISCUSSION	<p>The next meeting is scheduled for July 11, 2017, Rec Center Conference Room.</p> <p>The meeting was adjourned at 2:20 p.m. by unanimous consent.</p>

Recreation and Wellness

MINUTES

DATE: JULY 11, 2017

TIME: 1:30

LOCATION: REC CENTER
Conference Room

MEETING CALLED BY	John MacDonald, Administrator
TYPE OF MEETING	Monthly Meeting
PRESIDER	Kristine Kraft, Chair
NOTE TAKER	John MacDonald
ATTENDEES	<p>Members: John MacDonald, Kris Kraft, James Thomson, Alison Doehring, Sarah Cravens, Danica Houle, Yorkow Oppon-Acquah, Tony Ross,</p> <p>Absent with Notice: Kathern Sigal Papp, Jeffrey Franks</p> <p>Absent without Notice: Katie Holcomb</p> <p>Others Present: Angela Kirila, Nathan Mortimer</p>
Agenda topics:	
1:30 CALL TO ORDER	
DISCUSSION	<ol style="list-style-type: none"> The meeting was called to order at 1:30 pm. June Minutes, to be distributed and voted on at the August meeting.
CURRENT ISSUES	
DISCUSSION	<ol style="list-style-type: none"> Nathan Mortimer, CFO & VP of Finance & Administration, presented the new permanent signage that will be installed on campus for the Tobacco Free policy. The signage identified the ban on tobacco and electronic delivery systems. He shared that 40 signs would be installed as well as stickers for building entry areas. This is also being implemented on UA satellite campuses. MacDonald presented on the Bike Share program, funded by the Knight Foundation that will be starting on campus this fall. 20 bikes in total will be available for free check out with 10 at the SRWC and 10 outside of Parking Services by Simmons Hall. This program is set to launch early September. MacDonald discussed the committee need to hold an election and asked for nominations to be emailed in advance. Available positions and descriptions will be emailed in advance. Self-nominations accepted as well. Good discussion took place around standards in new building construction to consider/include space for lactation rooms and gender neutral restrooms. Sarah Cravens shared that the law school renovation includes a lactation room, which could be the only designated space on campus. Alison Doehring shared information on the Mamava Pod. Further discussion on this topic and sharing of this information seemed of interest to the committee.
NEW BUSINESS	
DISCUSSION	<p>The next meeting is scheduled for August 8, 2017. Rec Center Conference Room</p> <p>The meeting was adjourned at 2:30 p.m. by unanimous consent.</p>

Recreation and Wellness

MINUTES

DATE: AUGUST 8, 2017

TIME: 1:30

LOCATION: REC CENTER
Conference Room

MEETING CALLED BY	John MacDonald, Administrator
TYPE OF MEETING	Monthly Meeting
PRESIDER	Kristine Kraft, Chair
NOTE TAKER	Linda Smith
ATTENDEES	<p>Members: John MacDonald, Kris Kraft, James Thomson, Kathern Sigal Papp, Alison Doehring, Tony Ross,</p> <p>Absent with Notice: Jeffrey Franks Yorkow Oppon-Acquah, Danica Houle,</p> <p>Absent without Notice: Katie Holcomb</p> <p>Others Present: Alma Olsen</p>
Agenda topics:	
1:30	CALL TO ORDER
DISCUSSION	<ol style="list-style-type: none"> The meeting was called to order at 1:30 pm. The chair asked for additions or corrections to the June and July, 2017 Minutes. There being none, the minutes were approved as distributed by unanimous consent. The minutes will be posted to the UC SharePoint site.
CURRENT ISSUES	
DISCUSSION	<p>An update was given regarding the food insecurity survey. Rex has reviewed the survey and it is now with IRB. Timeframe goal to distribute is September/October.</p> <p>Doehring informed the committee that she recently met with Major Kevin Jackson from the Salvation Army. He is a great source regarding food insecurity issues and also the drug task force.</p> <p>The committee brainstormed 2018 goals and came up with several issues such as food insecurity survey completion; lactation spaces, gender neutral restrooms and sharps container updates; drug task force, healthy campus, TB testing for international students. Kraft to draft an outline of these goals and distribute to the committee.</p> <p>The issue of vaping and the new non-smoking policy was discussed. The policy is currently based on nicotine. It was decided that this will be re-visited after a few months to see if the rule needs to be changed to specifically include vaping.</p> <p>The committee elected the following officers: Kris Kraft to continue as Chair, Ali Doehring as Vice Chair and Danica Houle as Secretary.</p>
NEW BUSINESS	
DISCUSSION	<p>The next meeting is scheduled for September 12, 2017. Rec Center Conference Room</p> <p>The meeting was adjourned at 2:20 p.m. by unanimous consent.</p>

	<p>Action Items</p> <ol style="list-style-type: none"> 1. MacDonald & Olson will collaborate on the presentation revision to incorporate following suggestions: <ol style="list-style-type: none"> a. Research & present impact data of positive TB screening at benchmark schools b. Include enforcement recommendations; Contact International Programs regarding their policy enforcement recommendations c. Verify international enrollments Spring 2017 and 2018; projected enrollments for Fall 2018. d. Include, “If this happens, then . . .” scenarios 2. Kristine Kraft will investigate whether TB testing could be performed at CHC; it could be a learning opportunity for program students.
FOOD INSECURITY SURVEY TONY ROSS	
DISCUSSION	<p>Survey is in process; moving through IRB. It will be delivered to all students rather than to a random population.</p> <p>Ross will invite Jo Dangle, Akron Food Bank, to attend a future committee meeting so that members will better understand the Food Bank’s operations and services provided to Akron and surrounding communities.</p>
NEW BUSINESS KRISTINE KRAFT	
DISCUSSION	<p>December meeting date: unanimous agreement to move the December meeting date from 12/12/17 to 12/5/17 to minimize conflicts with exam schedules.</p> <p>Next meeting: November 14, 1:30 p.m., Rec Center Conference Room.</p> <p>The meeting was adjourned at 2:30 p.m. by unanimous consent.</p>

Recreation and Wellness

MINUTES

DATE: NOVEMBER 20,
2017

TIME: 3:00 PM

LOCATION: REC CENTER

MEETING CALLED BY	John MacDonald, Administrator
TYPE OF MEETING	Monthly Meeting
PRESIDER	John MacDonald
NOTE TAKER	Danica Houlé, Secretary
ATTENDEES	<p>Attendees: John MacDonald, Sarah Cravens, Danica Houlé, James Thomson, Tony Ross</p> <p>Absent with notice: Kris Kraft, Alison Doehring, Kathern Sigal Papp</p> <p>Absent without notice: Jeffrey Franks, Yorkow Oppon-Acquah, Katherine Holcomb</p> <p>Others Present: Alma Olson, Lisa Ritenour</p>
Agenda topics:	
3:00 PM CALL TO ORDER	
DISCUSSION	<ol style="list-style-type: none"> John MacDonald called the meeting to order at 3:03 p.m. Review of agenda presented no additional items for discussion
TB TESTING FOR INTERNATIONAL STUDENTS JOHN MACDONALD	
DISCUSSION	<p>The content of the TB Policy Proposal has been shared with the Office of International Programs. Their feedback has been incorporated to use for traveling professors and study abroad programs.</p> <p>It seems students have been inquiring about UA's TB policy since other schools to which they have applied require them to provide TB information. Our proposal has an added step; i.e., skin test (at no charge to the student since health insurance pays) prior to requiring T-Spot testing, for which students will be required to pay.</p> <p>To be added to the proposal: Foreign Travel - Students and employees traveling abroad for 6 weeks or longer in high risk countries are recommended to adhere to the same policies for their own health and the health of the campus.</p> <p>Motion made by Thomson, seconded by Cravens, to approve the TB Policy Proposal with the added text from today's discussion and to present it to University Council at its December 5 meeting was unanimously approved.</p>
FOOD INSECURITY SURVEY/FOOD PANTRY TONY ROSS	
DISCUSSION	<ol style="list-style-type: none"> MacDonald will review a request to place a small food pantry at the Student Union and will also follow up with Wayne Hill regarding status of food survey. Jo Dangel, Donor Relationship Officer, Akron Food Bank will be a guest at UC Rec & Wellness 12/5 meeting.

NEW BUSINESS

JOHN MACDONALD

DISCUSSION

Minutes of the 10/20/17 meeting unanimously approved following motion made by Ross that was seconded by MacDonald.

Next meeting: December 5, 1:30 p.m., Rec Center Conference Room.

The meeting was adjourned at 3:40 p.m. by unanimous consent.

Recreation and Wellness

MINUTES DATE: DECEMBER 5, 2017 TIME: 1:30 PM LOCATION: REC CENTER

MEETING CALLED BY	John MacDonald, Administrator
TYPE OF MEETING	Monthly Meeting
PRESIDER	Kristine Kraft
NOTE TAKER	Danica Houlé, Secretary
ATTENDEES	<p>Attendees: John MacDonald, Kristine Kraft, Alison Doehring, Danica Houlé, James Thomson, Tony Ross</p> <p>Absent with notice: Sarah Cravens, Kathern Sigal Papp</p> <p>Absent without notice: Jeffrey Franks, Yorkow Oppon-Acquah, Katherine Holcomb</p> <p>Others Present: Alma Olson, Angie Kirila</p> <p>Akron Food Bank: Jo Dangel, Donor Relationship Officer; Katie Carver Reed, Manager, Research & Program Services; and Keith Freund, Partnership Field Connector.</p>
<p>Agenda topics:</p> <p>1:30 PM CALL TO ORDER</p>	
DISCUSSION	1. Kris Kraft called the meeting to order at 1:33 p.m.
<p>FOOD INSECURITY SURVEY/FOOD PANTRY JOHN MACDONALD</p>	
DISCUSSION	<p>The committee is presently exploring feasibility of installing a small pop-up food pantry in the Student Union. It is anticipated that survey results from the Nutrition Center national survey will become available in January which will better assist us in determining the needs on campus. As such, Tony Ross has invited representatives from the Akron Food Bank to share information about their programs and to begin dialogue regarding potential collaborative opportunities.</p> <p>The survey developed by our committee is with the UC Communications and Marketing committee. We are waiting to hear from them on when this will be made available to students.</p> <p>While there are thousands of food pantries scattered across the U.S., the Akron Food Bank is one of only 200 establishments in the U.S. Non-discriminatory, food banks ensure compliance with food safety, distribution, and storage. The 10-year vision is to annually supply 41 million needs. Currently, the nation’s food banks fulfill needs of 21 million.</p> <p>The Akron Food Bank’s goal is to find more partners to remove barriers to food access. They assist agencies in building capacity. To partner with the Akron Food Bank, an organization must be recognized as a charitable non-profit 501(c)3 organization.</p>

	<p>It was agreed that more data is needed to assess how to best complement the services other food pantries in the neighboring communities provide. The Akron Food Bank will give us a list and map of food pantries within a mile's radius of the UA campus as well as provide us with info about SNAP, Supplemental Nutrition Assistant Program (aka Food Stamps).</p>
<p>NEW BUSINESS JOHN MACDONALD</p>	
DISCUSSION	<p>Minutes of the 11/20/17 meeting will be distributed electronically for approval.</p> <p>Next meeting: January 9, 2018, 1:30 p.m., Rec Center Conference Room.</p> <p>The meeting was adjourned at 2:35 p.m. by unanimous consent.</p>