

UC Athletics and Recreation Committee

MINUTES

JANUARY 12, 2012

2:00 – 3:00 PM

ATHLETICS AND RECREATION

MEETING CALLED BY	Kent Marsden and Tom Wistrill
TYPE OF MEETING	Committee meeting
FACILITATOR	Kent Marsden
NOTE TAKER	Mary Cooke
ATTENDEES	Jake Bircline, Mary Cooke, Tim Cox, Anthony Fosselman, Jessica Goerke, Michael Kimble, Kent Marsden, Vicki Rostedt, Dan Satter, Jim Walczyk, Tom Wistrill

Agenda topics

1 MINUTE

APPROVAL OF MINUTES FROM NOV 16, 2011
MEETING

KENT MARSDEN

DISCUSSION	Kent presented the minutes from November 16, 2011, for approval.	
	Jessica moved to approve the minutes, and Kent seconded. There was unanimous approval.	
CONCLUSIONS	Committee minutes from our last meeting were approved.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Mary will post the approved minutes to SharePoint.	Mary Cooke	1/31/2012

10 MINUTES

UPDATES

KENT MARSDEN

DISCUSSION	Kent presented some points from the UC Steering Committee meeting. Kent said there is a need for changes in the August 19 document, member terms, constituency groups, and ex officio members. There is also an excellent website for UC: www.uakron.edu/uc .	
Terms of office - The standing committee chair's term is six months. The chair can serve one consecutive term. We have a draft document of terms for members on our committee, which we will use until all is clarified regarding terms with UC Steering Committee.		
Kent asked all committee members to send future agenda topic ideas for our committee, pertaining to shared governance, to Kris Kraft by January 20, 2012.		
CONCLUSIONS	The UC website was recommended for committee members to visit.	
We will use our terms of office draft for committee members until an official one is completed.		
All committee members were encouraged to send Kris Kraft agenda topic ideas pertaining to shared governance by Jan. 20, 2012.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send the Aug 19 document on UC to Vicki R. and Roberta DePompei.	Mary Cooke	1/31/2012

5 MINUTES

CLASS EXCUSE LETTER FOR STUDENTS ON UC COMMITTEES

JESSICA GOERKE

DISCUSSION	Kent asked Jessica to report on Class Excuse for attending UC meetings. We cannot guarantee that the excuse will be accepted by all professors, but when a letter is drawn up, she will bring it to present to our committee.	
CONCLUSIONS	Jessica will bring a class excuse letter to our committee once it is drawn up.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Bring class excuse letter to our committee when drawn up.	Jessica Goerke	

--	--	--

10 MINUTES

MEMBER AVAILABILITY FOR SET MEETING TIME

KENT MARSDEN

DISCUSSION	Kent asked everyone present to give available times this semester so we may determine a regular meeting time for our committee.	
CONCLUSIONS	Mary wrote down the information from each member.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Kent will determine a regular meeting time slot when Mary gives him a report prepared from information gathered at today's meeting.	Mary Cooke, Kent Marsden	1/31/2012

40 MINUTES

TOUR OF ATHLETICS AND RECREATION FACILITIES

TOM WISTRICILL AND JIM WALCZYK

DISCUSSION	Tom and Jim led the committee on a tour of the Athletics and Recreation facilities so we could visually connect with items we may discuss in committee.	
CONCLUSIONS	Committee members gained more insight into athletic and recreation facilities at The University of Akron, what some of the needs are in each department and possible ideas for the future.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None.		

2 MINUTES

TERMS OF OFFICE

KENT MARSDEN

DISCUSSION	Kent asked if committee members were fine with the term resolution of Steering Committee, that terms begin May 1, 2012. Kent passed out again our committee's draft of terms of office for each member.	
	Kent indicated that Dan Sheffer is retiring June 30, 2012.	
	Jessica and Tim, our GSG constituents, are graduating in May, 2012. Kent directed them to go back to their constituency group so the group may recommend replacements for them.	
CONCLUSIONS	We will use our committee's draft of terms of office until there is an official documents from Steering Committee. Jessica and Tim should go to the Graduate Student Government to have replacements recommended since they are graduating in May.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Jessica and Tim ask GSG to recommend replacements to our committee beginning May 1, 2012.	Jessica Goerke, Tim Cox	April 30, 2012

3 MINUTES

AGENDA TOPIC IDEAS

KENT MARSDEN

DISCUSSION	Kent, Kris, and Mary met with Tom and Jim regarding all the ideas that were submitted as possible agenda topics for our committee.	
	One of the topics was alcohol being sold at athletic events. Tom made a presentation to the Board of Trustees on March 5. Currently the Office of General Counsel is writing up documents regarding the topic. The Board of Trustees thought the proposal was in line with other universities. If approved, it will be effective at the 8/30/12 game. The Board of Trustees will vote on the topic either at their 3/15 or 5/2 meeting.	
	Kent distributed a summary of the agenda topic meetings with Tom and Jim to committee members.	
CONCLUSIONS	Mary will post the summary of agenda topic ideas on SharePoint.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Mary will post summary of agenda ideas on SharePoint.	Mary Cooke	3/31/2012

DISCUSSION	George Van Horne gave a presentation on Fundraising and Athletics Development, including the Staff, Structure, Donor Pipeline, and three-year plan.
	George reports to Tom Wistrill and works closely with Tim Dufore and John LaGuardia. The Athletics Development staff includes 3 full time fundraisers, George Van Horne, Anthony Henderson, and Katie Shingledecker. George works with approximately 125 major donors (over \$25,000 each); Anthony works with 150-200 donors who each give \$6,000 - \$25,000, and Katie works with 200-300 donors who give \$1,000 – \$5,000. Anthony works with direct mailings, men’s and women’s basketball, men’s soccer, and football. Katie meets as many people as possible and works with the Z fund as well as events and lists, including those of years past. Katie also handles the direct mail pieces for all Olympic sports.
	There are two graduate assistants who work with fundraising as well, Erin Horning and Matt Sharp. They work on special events, fundraisers, and with the Varsity A club of former student athletes, of which we have 7,000.
	The donor pipeline begins with direct mail, telemarketing through central Development, word of mouth, season tickets, and seat licenses. We send out 20,000 pieces of direct mail. There is generally a 3% response rate on a general mailing, and a 10% response from a targeted mailing.
	The breakdown of donor levels: \$1 – 499: Donors to the Annual Fund, Varsity A; \$500 – 999: Reserved Season Tickets, “Friends of”; \$1,000 – 10,000: Annual gift, season tickets; \$10,001 – 24,999: capital campaign donors, annual donors, season tickets.
	Major Projects in Athletics: in 2011, we received \$3.8 million from 2,995 donors, but this included one time gifts for the soccer field. Our goal for 2012 is \$2.5 million. The Z fund has received \$12,000,000 over the past 5 years, with not many in-kind donations. Z fund has a 3 year average of just under \$3 million per year. In the 2011-2012 fiscal year, the goal is \$2.8 million from 3,300 donors. We project \$3 million.
	Capital projects: ♦Lee Jackson Field – make a “ZIPS Athletic Village.” Naming rights are also open; ♦Arena renovations/new arena; ♦Baseball stadium; ♦Tennis facility; ♦Academic Enhancement Center.
	The JAR: We are in the final stages of a study on the JAR to look at a possible renovation or new arena. Within the next 30 days, the project should be completed and the results will be shared with the President. At the appropriate time, Tom will bring the results to the Committee.
	Lee Jackson Field: A naming rights gift of \$10 million needed to change the name.
	Baseball Stadium: Donor funds of \$1.5 – 5 million needed. We have the worst field in the MAC. The field needs renovation, with a press box, seating, and improved playing surface.
	Tennis Facility: We have an excellent women’s tennis team. A new facility would enable the tennis coach to recruit local, national, and international student athletes. Donor funds of \$1.5 – 5 million needed. \$3

– 5 million for a new indoor/outdoor tennis facility.

Academic Enhancement Center (AEC): We have the highest academic average in the MAC. An AEC is a recruiting tool, particularly for parents. We need to expand our AEC or build a new center. Donor support of \$1.5 – 5 million needed.

2010 - 2011 Stats – GPA: 3.14; Cum APR: 967; Ticket revenue: \$1.1 million; Varsity A: 225 members; Funding: \$3.8 million. 2011 – 2012 Goals: GPA: 3.20; Cum APR: 970; Ticket revenue: \$1.5 million; Varsity A: 280 members; Funding: \$2.8 million.

Restricted funds: a coach may use as needed upon approval of compliance officer and sport administrator.

Endow 5% of donated amount; e.g., \$50,000 of \$1 million. Annuities are great gifts, but they are received upon the donor’s death. It is better if we can receive the gift now.

Locker campaign: we are doing now for football and basketball. We did a campaign after the men’s soccer national championship and sold all but 8 lockers.

Former student athletes can be great resources and connectors for new donors; statistically they are not good donors themselves. The Varsity A club helps former student athletes connect and donate.

The profile of most major donors are those who are single, or married with no children.

A question was asked if ushers are trained for lower seats in Infocision Stadium as are those for suites, because the ushers’ treatment of all patrons needs to be seen as important for public relations. Everyone is a potential donor. Tom said the Athletic Department works with the ushers, and Athletics received more positive comments this year than in past years, but it is an ongoing education process.

Dr. Fey asked if we have a good sportsmanship policy for fans. Mary Lu said we post signs and make public announcements. Tom said that the NCAA has a policy, as does the MAC. Tom will ask Kathy to send to the committee what the NCAA and MAC policies are. Tom will also bring a policy for UA fans to the committee.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Tom Wistracill will (1) ask Kathy Rex to send to the committee the NCAA and MAC policies for good sportsmanship, and (2) bring a policy for fans to the committee.	Tom Wistracill	(1) 3/31/2012 (2) 4/23/2012

Athletics and Recreation Standing Committee – 4/23/12

Present: Kent Marsden, Roberta DePompeii, Nancy Homa, Jake Bircline, AJ Fossleman, Jessica Goerke, Jim Walczyk, Tom Wistrill, Charles Fey, Kris Kraft

Absent: Mary Cooke (excused), Mike Kimble, Vickie Rostedt, Dan Sheffer, Tim Cox

Kent Marsden brought the meeting to order at approximately 1:30 pm 4/23/12.

Minutes were reviewed by each member on SharePoint prior to meeting. Approval of March 6/12 minutes motion made by Dean DePompeii, Second by Nancy Homa

K. Marsden gave update on the University Council.

There is now an approved process to ask questions of University Council. All briefs will be first reviewed by Steering. They will then direct the issue/questions to the appropriate Standing Committee(s) for review and response or take appropriate action. In process is a program to have all issue briefs available for the campus community to review on SharePoint.

An Ad Hoc committee has been formed by Steering to create official by-laws. The deadline for completion is end of October. One issue is attendance on the committee.

Attendance policy at this time, any member can miss 3 meetings a year without notification to the secretary of the committee. C. Fey brought to the attention of the committee undergraduate students on academic calendar that may not be here over: winter break, reside out-of-state, spring break, etc. Fey stated that this should not be counted against them and be cause for “absent with permission”. J. Goerke is taking this to the Steering committee. She believes that the students after this year will run on an academic calendar.

Terms of office and upcoming vacancies: Jessica Goerke, Tim Cox are graduating in May and D.Sheffer is retiring in June. N. Homa is requesting to be re-appointed to the Staff Employee Advisory Committee as ex-officio. This will happen at the May 17th meeting (SEAC) and she will fulfill her two year appointment to UC Athletics/Recreation committee

Summer Meeting: May 15th at 1:30 in the Tommy Evans Lounge.

Everyone is to email K.Kraft with their summer schedules so we can schedule the June, July and August meetings.

May agenda : Anne Jorgensen presentation

June agenda : Mary Lou Gribshaw presentation

At next meeting, need to work on the goals for the committee. They are due by June 15th.

T. Wistrill gave update on alcohol sold publicly at football games. Approval is scheduled for the May 2, Board of Trustees meeting. If approved, the process will proceed and alcohol will only be served at football events for year one.

Speaker: Dan Satter, Senior Athletics Director for External Relations; gave a pp presentation on ticket and seat licenses for all sports.

Dan spoke on ticket sales. He spoke on how money is generated and how prices are set. They do take a business model approach; IMG Learfield Ticket Solutions. The season ticket sales are up 43% from this time last year.

Adjourned: 2:25pm

UC Athletics and Recreation

MINUTES

MAY 15, 2012

1:30 – 2:30 PM

ATHLETICS AND RECREATION

MEETING CALLED BY	MEETING OPENED AT: 1:40 pm
TYPE OF MEETING	Committee Meeting
FACILITATOR	Kent Marsden
NOTE TAKER	Mary Cooke
ATTENDEES	Jake Berkline, Mary Cooke, Dr. Charles Fey, Nancy Homa, Kent Marsden, Dan Satter, Dan Sheffer, Jim Walczyk, Tom Wistracill Excused: Brian Anderson, Caleb Clark, Kris Kraft, Vicki Rostedt

APPROVAL OF MINUTES FROM LAST MEETING

KENT MARSDEN

DISCUSSION	Approval of minutes of April 23, 2012	
	Motion to approve made by Dan Sheffer. Seconded by Nancy Homa.	
	Discussion: none on the minutes. The May agenda is incorrect; Anne Jorgenson is scheduled to speak at our June meeting, not today.	
CONCLUSIONS	The minutes were approved unanimously.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

UNIVERSITY COUNCIL UPDATE

KENT MARSDEN

DISCUSSION	University Council will vote at its next meeting on nominations for UC Steering Committee at-large position.	
Absentee policy – it is fine for undergraduate and graduate students to be absent from UC meetings held during summer or breaks when students may have traveled home.		
Attendance is being tracked starting with the new UC year (May 1). The attendance statuses are (a) present, (b) absent with just cause, (c) absent without just cause.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

SUMMER MEETING SCHEDULE

KENT MARSDEN

DISCUSSION	Tom Wistrill will confirm with Anne Jorgenson her availability to present at the June meeting.	
Proposed summer meeting dates are good with present committee members.		
Tom Wistrill will check with the compliance officer if he could present in August.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Confirm presenters and dates	Tom Wistrill	Done (6/1)

ATHLETIC & RECREATION COMMITTEE MEMBERS

KENT MARSDEN

DISCUSSION	We have two new graduate students, Brian Anderson and Caleb Clark. They will begin in June.
------------	---

Dan Sheffer is retiring from The University of Akron. His last UC Committee meeting will be our June meeting.

Kent would like to send a new letter of recognition for our service to our committee members

CONCLUSIONS	Kent distributed a revised list of terms of office, updated with our new graduate students' names.
--------------------	--

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

GOALS FOR OUR COMMITTEE

KENT MARSDEN

DISCUSSION	
Kent will meet with Tom Wistrick and Jim Walczyk on goals, and he would like to make a presentation at our June 13 meeting.	
Kent will try to send a proposal on goals prior to our June 13 meeting.	

CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Kent work with Tom and Jim on committee goals.	Kent Marsden	6/13/12

MEETING ADJOURNED AT 1:55 pm.

UC Athletics and Recreation

MINUTES

JUNE 13, 2012

1:00 – 2:00 PM

ATHLETICS AND RECREATION

MEETING CALLED BY	Meeting opened at 1:00 pm.
TYPE OF MEETING	Committee Meeting
FACILITATOR	Kent Marsden
NOTE TAKER	Mary Cooke
ATTENDEES	Brian Anderson, Caleb Clark, Mary Cooke, Anthony Fosselman, Nancy Homa, Michael Kimble, Kris Kraft, Kent Marsden, Vicki Rostedt, Dan Satter, Dan Sheffer, Jim Walczyk, Tom Wistrill Excused: Roberta DePompei, Dr. Charles Fey, Jake Bircline

Agenda topics

APPROVAL OF MINUTES FROM LAST MEETING

KENT MARSDEN

DISCUSSION	Approval of minutes of May 15, 2012	
	Motion to approve made by Nancy Homa. Seconded by Kris Kraft. No discussion. Vote: unanimous approval	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

--	--	--

COMMITTEE MEMBER UPDATES

KENT MARSDEN

DISCUSSION	Kent Marsden introduced our new graduate student members to our committee, Brian Anderson and Caleb Clark.	
	Kent also asked Anthony Fosselman if Undergraduate Student Government (USG) has approved renewal of terms for Anthony and Jake. Anthony will check with USG on this.	
	Becky Gibson-Lee will replace Dan Sheffer as he retires from UA. Becky will begin with the July meeting.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Anthony will check with USG on renewal of term for our undergraduate representatives.	Anthony Fosselman	7/11/2012

UNIVERSITY COUNCIL UPDATE

KENT MARSDEN

DISCUSSION	Kent Marsden presented an update from the University Council. Many things may change; the satisfaction survey had significant comments. Responses: there was a 69% response rate; 56.3% said we are on the right track.	
	There is still a basic misunderstanding of shared governance and the purpose of University Council. Kent would like to meet with our new graduate student representatives, Brian and Caleb, this summer to explain shared governance and UC.	
	UC will also be looking at the process of how the campus community asks questions of standing committees.	
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Kent will contact Brian and Caleb to meet sometime this summer.	Kent Marsden	8/31/2012

GOALS FOR OUR COMMITTEE

KENT MARSDEN

DISCUSSION	Kent Marsden presented a draft of long term goals for our committee.	
	Kent will submit the draft of our goals to the UC Steering Committee, and then they will go to the Bylaws Committee.	
	One idea was to ask about using Central Hower gym on a shared basis for use by UA students under SRWS.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRESENTATION BY ANNE JORGENSEN

ANNE JORGENSEN

DISCUSSION	Speaker: ANNE JORGENSEN, Associate Athletic Director for Student Athlete Academic Services	
	Anne Jorgensen was introduced by Tom Wistrill – UA athletes have the highest GPA in the MAC.	
	Anne shared her background and the different positions in which she has served over her 25 years here at UA.	
	There are only three athletic teams at UA with collective GPAs just under 3.0.	
	Freshmen athletes have mandatory learning centers to learn time management, study skills, etc.	

The NCAA is changing eligibility requirements for graduating high school students based on a sliding scale involving GPA and ACT/SAT scores.

Anne's department is currently developing a leadership program with Athletics.

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED AT 1:36 pm.

UC Athletics and Recreation

MINUTES

JULY 11, 2012

1:00 – 2:00 PM

ATHLETICS AND RECREATION

MEETING CALLED BY	Meeting opened at 1:00 pm.
TYPE OF MEETING	Committee Meeting
FACILITATOR	Kent Marsden
NOTE TAKER	Mary Cooke
ATTENDEES	Caleb Clark, Mary Cooke, Anthony Fosselman, Becky Gibson-Lee, Nancy Homa, Michael Kimble, Kent Marsden, Vicky Rostedt, Jim Walczyk, Tom Wistrill Excused: Brian Anderson, Jake Birkline, Dr. Charles Fey, Dan Satter

APPROVAL OF MINUTES FROM LAST MEETING

KENT MARSDEN

DISCUSSION	Approval of minutes of July 13, 2012	
	Motion to approve made by Kris Kraft. Seconded by Nancy Homa.	
	Discussion: none.	
CONCLUSIONS	The minutes were approved unanimously.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None.		

INTRODUCE NEW MEMBER TO OUR COMMITTEE

KENT MARSDEN

DISCUSSION	Kent introduced Becky Gibson-Lee.	
	Becky is the new chair/school director member of our committee, replacing Dan Sheffer, who retired in June, 2012. Becky is the chair of Allied Health at the University.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None.		

UNIVERSITY COUNCIL UPDATE

KENT MARSDEN

DISCUSSION	Kent gave an update from the University Council meetings	
	<ol style="list-style-type: none"> 1. Issue briefs – the two of note that University Council will be addressing are (a) part-time employees being at U of A for over 10 years and not getting benefits; and (b) that part-time faculty receive fee remission while part-time employees do not. 2. SharePoint and University Council tutorials are being prepared to post on the website. Ease of being able to search on SharePoint is being addressed as well. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None.		

GOALS FOR OUR COMMITTEE

KENT MARSDEN

DISCUSSION	Our committee goals are posted to SharePoint, and there were hard copies at the meeting for anyone who wanted one.	
	Goals for all the University Council standing committees are being finalized. Kent plans to meet with Tom Wistrill and Jim Walczyk to determine a plan for implementation of our goals.	

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRESENTATION ON NCAA COMPLIANCE

ROB HEUER

DISCUSSION	Rob Heuer, Assistant Athletic Director, Compliance, gave our committee a presentation on NCAA regulations and our compliance, particularly as it relates to student academics.	
	Tom Wistrill introduced Rob, and Tom reiterated the 2 top goals of Athletics: (1) that student athletes graduate with a degree, and (2) that they have a positive experience at U of A.	
	The highest goal is to keep students moving towards a degree. Rob's presentation cited NCAA requirements that correlate with U of A standards to keep students on track to their degrees.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED AT 1:50 pm.

UC Athletics and Recreation

MINUTES

AUGUST 8, 2012

1:00 – 2:00 PM

ATHLETICS AND RECREATION

MEETING CALLED BY	MEETING OPENED AT: 1:05 pm
TYPE OF MEETING	Committee Meeting
FACILITATOR	Kent Marsden
NOTE TAKER	Mary Cooke
ATTENDEES	Caleb Clark, Mary Cooke, Dr. Roberta DePompei, Dr. Charles Fey, Anthony Fosselman, Nancy Homa, Michael Kimble, Kris Kraft, Kent Marsden, Dan Satter, Jim Walczyk, Tom Wistrill Excused: Brian Anderson, Jake Berkline, Becky Gibson-Lee, Vicki Rostedt

Agenda topics

APPROVAL OF MINUTES FROM LAST MEETING

KENT MARSDEN

DISCUSSION	Approval of minutes of July 11, 2012	
	Motion to approve made by: Kris Kraft	
	Seconded by: Nancy Homa	
	Discussion: none	
	Vote: unanimous approval	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FALL MEETING AVAILABILITY

MARY COOKE

DISCUSSION	Fall meeting availability – members present at the meeting gave availability on a form passed around.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Mary will review and propose meeting times for Fall.	Mary Cooke	9/10/12	

UNIVERSITY COUNCIL UPDATE

KENT MARSDEN

DISCUSSION	Kent Marsden presented an update from the University Council.		
	There is a training PowerPoint presentation about SharePoint that is very good.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

GOALS FOR OUR COMMITTEE

KENT MARSDEN

DISCUSSION	Jim W. and Tom W. each commented on the list of goals to help the committee prioritize them.		
	For Student Recreation and Wellness Services, the priorities would be (1) how the UC committee can support and help the campus community learn about the SRWS services that are already available to the campus community, and (2) securing open field space with lights for a recreational area.		
	For Athletics, our committee can (1) help get more people involved in athletics at UA by encouraging friends to come to events, go to events as groups, grow the scope of the impact on the Akron community through UA athletics. (2) If we know anyone who may want season tickets, let Tom know. (3) Our committee can help change any negative opinions by exposing people to an athletic event with a personal invitation.		
CONCLUSIONS			

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRESENTATION BY MARY LU GRIBSCHAW

MARY LU GRIBSCHAW

DISCUSSION	Speaker: Mary Lu Gribshaw, Sr. Assoc. Ath. Director/ Sr. Women’s Administrator	
	Mary Lu has been at The University of Akron for 18 years. She was the coordinator of academic advising for Athletics, and has been in her current role since 1999. She oversees internal operations, student services, and the administration of six programs.	
	Mary Lu gave an overview of Title IX, which became a federal law 40 years ago. She also reviewed how UA complies with Title IX: we are providing the same opportunities for both our women and men.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None.		

MEETING ADJOURNED AT: 1:55

UC Athletics and Recreation

MINUTES

SEPTEMBER 26, 2012 3:00 – 4:00 PM

ATHLETICS AND RECREATION

MEETING CALLED BY	MEETING OPENED AT: <u>3:00 pm</u>
TYPE OF MEETING	Committee Meeting
FACILITATOR	Kent Marsden
NOTE TAKER	Mary Cooke
ATTENDEES	Brian Anderson, Anthony Burrows, Candace Campbell-Jackson, Caleb Clark, Mary Cooke, Roberta De Pompei, Anthony Fosselman, Becky Gibson-Lee, Michael Kimble, Kris Kraft, Kent Marsden, Jim Walczyk, Tom Wistrill Excused: Nancy Homa, Vicki Rostedt

Agenda topics

APPROVAL OF MINUTES FROM LAST MEETING/ NEW MEMBERS

KENT MARSDEN

DISCUSSION	Approval of minutes of August 8, 2012		
Minutes from the August 8, 2012, meeting were unanimously approved. Kent also introduced two new members to the committee: Candace Campbell-Jackson (replacing Dr. Charles Fey for VP) and Anthony Burrows (replacing Jake Birkline for USG).			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None.			

REMAINING FALL MEETINGS

MARY COOKE

DISCUSSION	Mary proposed October and November meetings: October 24 & November 28, 3 – 4 pm. Vicki Rostedt is not able to meet at that time due to teaching, so Mary will look again at members' availability and contact the committee.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Mary will review member availability for any alternate times.	Mary Cooke	Oct. 5, 2012	

UNIVERSITY COUNCIL UPDATE

KENT MARSDEN

DISCUSSION	Kent Marsden presented an update from the University Council.		
	(1) The Bylaws committee of UC has been working very hard; the bylaws must be submitted to the Higher Learning Commission by the end of November.		
	(2) The Research Committee and the Budget and Finance Committee – turnover in membership has caused grave issues; Research requested a new constituency makeup. UC must look at the white paper and rethink constituents.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None.			

ISSUE BRIEF

KENT MARSDEN

DISCUSSION	An issue brief was submitted by a student. The student questioned two issues: (1) why the Rec Center was closed during football games; (2) why are the parking lots near the Rec Center closed on game days.		
	The committee discussed the issues, but discussion was tabled due to lack of time to finish the discussion.		
CONCLUSIONS	Kent will email the student to communicate that the issue is being discussed. The committee will continue discussion when we meet again.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Contact the student to communicate that the issue is being discussed.	Kent Marsden	Oct. 15, 2012	

ATH & REC GOALS

KENT MARSDEN

DISCUSSION	Mary and Kris requested meeting with Jim to begin working on one of our committee goals, that of establishing a wellness program on campus.		
CONCLUSIONS	Kent asked Kris and Mary to arrange a meeting with Jim and give a report on progress on this goal at our next committee meeting.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Kris and Mary will meet with Jim Walczyk to begin working on this committee goal. They will give a progress report at our next committee meeting.	Mary Cooke and Kris Kraft	Next comm. meeting	

MEETING ADJOURNED AT: 4:00 pm

UC Athletics and Recreation

MINUTES

OCTOBER 24, 2012

3:00 – 4:00 PM

ATHLETICS AND RECREATION

MEETING CALLED BY	MEETING OPENED AT: <u>3:05</u>
TYPE OF MEETING	Committee Meeting
FACILITATOR	Kent Marsden
NOTE TAKER	Mary Cooke
ATTENDEES	Brian Anderson, Mary Cooke, Nancy Homa, Michael Kimble, Kris Kraft, Kent Marsden, Jim Walczyk, Tom Wistrill Excused: Anthony Burrows, Caleb Clark, Candace Campbell Jackson, Roberta DePompei, Anthony Fosselman, Becky Gibson-Lee, Vicki Rostedt

Agenda topics

APPROVAL OF MINUTES FROM LAST MEETING

KENT MARSDEN

DISCUSSION	Approval of minutes of September 26, 2012. The minutes were approved unanimously.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

UNIVERSITY COUNCIL UPDATE

KENT MARSDEN

DISCUSSION	Kent Marsden presented an update from the University Council.
	1. The Bylaws committee has had many long meetings and is half way finished. The deadline of submitting the bylaws to the Provost by mid-November will be met.

2. Each UC standing committee chair was asked to share changes regarding issue briefs. The questions to be asked are: is it regarding a policy? Could it become a policy? Is it something to be addressed by Athletics (Tom W.) or SRWS (Jim W.)? Is it something that could go to the Board of Trustees as policy?

CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

ISSUE BRIEF UPDATE

KENT MARSDEN

DISCUSSION	Kent tabled this issue because further consideration is needed, and we will discuss it at a future meeting.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

WELLNESS SUBCOMMITTEE GOAL UPDATE

KRIS KRAFT

DISCUSSION	Kris, Jim, and Mary gave an update on the progress of the goal of developing a comprehensive wellness plan for campus. We have formed an exploratory committee with Representatives from across campus and the community. This goal is becoming a community project. Kris will give an update at the University Council meeting.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

MEETING ADJOURNED AT: 3:25 pm

UC Athletics and Recreation

MINUTES

NOVEMBER 28, 2012 3:00 – 4:00 PM

ATHLETICS AND RECREATION

MEETING CALLED BY	MEETING OPENED AT: <u>3:05 pm</u>
TYPE OF MEETING	Committee Meeting
FACILITATOR	Kent Marsden
NOTE TAKER	Mary Cooke
ATTENDEES	Brian Anderson, Anthony Burrows, Caleb Clark, Mary Cooke, Roberta DePompei, Anthony Fosselman, Becky Gibson-Lee, Nancy Homa, Michael Kimble, Kris Kraft, Kent Marsden, Jim Walczyk, Tom Wistrill Excused: Candace Campbell Jackson, Vicki Rostedt

Agenda topics

APPROVAL OF MINUTES FROM LAST MEETING

KENT MARSDEN

DISCUSSION	Approval of minutes of October 24, 2012		
Vote: unanimous approval			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

NEXT MEETING DATE

MARY COOKE

DISCUSSION	
CONCLUSIONS	Mary is collecting availability from each member and will propose a time and day to

	meet for Spring 2013.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Mary will propose Spring 2013 meeting times.	Mary	12/11/12

UNIVERSITY COUNCIL UPDATE

KENT MARSDEN

DISCUSSION	Kent Marsden presented an update from the University Council.	
	(1) Kent thanked our committee for submitted suggestions on the University Council Bylaws. All the changes submitted by our committee were accepted.	
	(2) Changes in co-convenor: Tom will be "co-chair," but still a non-voter.	
	(3) The Provost was clear that service on University Council is part of our job and no compensation will be given for UC service.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ISSUE BRIEF UPDATE

KENT MARSDEN

DISCUSSION	With the committee's permission, Kent asked that we send this issue to the UC Student Engagement and success committee for their review, and we will discuss again in January.	
	The committee was fine with this.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Kent will send the Issue Brief to the Student Engagement and Success Committee for their input.	Kent Marsden	12/15/12

DISCUSSION	<p>Jim Walczyk gave an update on the Wellness Exploratory Committee. The committee met and discussed the overall plan. Each representative is to complete an inventory of resources available. We will begin presentations at our meeting tomorrow. There is much potential, but we need to proceed in a good way and not jump ahead of ourselves. We want to see what our current resources and needs are before we submit budget requests. A suggestion was made that we need to request “hard” money now from general fund money, and a commitment to the position. If this is truly a priority for the University, we should be able to get a commitment to the position of a Wellness Coordinator.</p>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED AT: 3:45 pm