

**The University of Akron  
Staff Employee Advisory Committee (S.E.A.C.)  
Thursday, December 18, 2014  
M I N U T E S**

**Members and Attendance**

Bonnie Bromley ( <b>Secretary</b> )	2014-2017	Present
Matt Bungard	2012-2015	Present
Emily Fillmore	2012-2015	Absent w/notice
Debbie Gannon	2014-2015	Present
Marjorie Hartleben	2014-2017	Absent
Shelly Keller	2014-2017	Present
Kristina Nakonecny	2014-2017	Absent w/notice
Ruth Nine-Duff	2014-2017	Present
Margo Ohlson ( <b>Chair</b> )	2012-2015	Present
Doris Robinson	2014-2017	Present
Kathie Ruther	2014-2017	Absent w/notice
Anthony Serpette ( <b>Vice Chair</b> )	2013-2016	Present
Laura Spray ( <b>Treasurer</b> )	2012-2015	Present
Peggy Walchalk	2013-2016	Present

Visiting SEAC member from Wayne College—Vern Virgili

Regular meetings are scheduled on the third Thursday of each month at 12:30 p.m.

**Agenda Topics**

I. Meeting called to order at: 12:30 pm

Motion to approve November 20th minutes with corrections: 1) Doris                      2) Margo

**II. Old Business**

- Leave Bank (Anthony Serpette) –Matt, Anthony, Suzanne Testerman and Bill Viau have met three
- (3) times reviewing Bowling Green Plan and revising to satisfy UA campus needs. Some points discussed were on use of sick leave. SEAC plan would only distribute sick leave to employee in a dire emergency but also for cases where it is definitely necessary for that employee to be with an ailing family member. After changes will pass on to Talent committee and move up the chain. Bill Viau thought it would make much more work for HR but good plan. Composition of committee should include two (2) representatives from each group (SEAC, CPAC), a non-voting representative from HR, and a voting medical professional. It was stated that individuals would recuse themselves if they were too involved in any of the medical situations. Mr. Viau was also very helpful by making sure we were using inclusive language in the plan.
- SEAC Polo
  - a) Logo – Student working on it over the holiday break
  - b) Color – Decision needed for color. It was decided Anthony would make up a worksheet requesting committee members list their polo size and vote for favorite color. It was suggested several different size shirts be brought to next meeting.
- 2015 Brown Bag Event- Will be held on Thursday, January 22, 2015. Everyone please review the updated SEAC Member list Anthony will send out to committee. Come to the meeting with your nominations in hand. Members are to contact Anthony with their nominees to make sure they are not being duplicated. Peggy suggested we find a motivational speaker to encourage members to be more participatory. Terry Bowden and Willie Kohlmann/Roo Crew were mentioned as great

speakers with the enthusiasm and motivation. Availability for these speakers will be determined by Margo and then organization for the balance of session can be planned.

- Election of SEAC Members – Nomination roster should be complete by the end of January, 2015. SEAC will then send out an e-mail to all nominees to confirm they would like to run. We need six (6) seats filled. Call Anthony to see if people have already been nominated.
- OSCE Conference – Peggy said plans are moving along. We need to solicit campus promotional items for door prizes, etc. Also discussed the setup of Paypal by Anthony for registration charges by attendees.
- Ronald MacDonald Volunteering – Peggy provided a Needs List from the house. Several people volunteered to work (Peggy, Laura, Emily and Bonnie) at Ronald MacDonald House on the 24<sup>th</sup> of January from 9am – 11 am.
- Issue Survey to Members –Tabled
- 2015 Wreath/Tree Decoration – Committee decided to do a UA Wreath—gold with a little blue. Please contact Debbie if you would like to assist with this project as she is heading the committee.

### III. UC Committees

- CIO Technology - Anthony
- Talent Development and Human Resources – Matt—have been reviewing retirement plans. CPAC salary audit request has been submitted to UC Steering and HR for review. This would determine a comparison of present campus salary against market. Should come to non-bargaining people. 1996 was last time Mercer made on salaries.
- Communications—Emily—Nothing to report
- Physical Environment – Shelly—Researching classroom scheduling.
- Budget and Finance – Laura—meeting twice a month.
- Public Affairs & Development – No meetings
  
- Semper Fi Society—looking for an advisor? At present no committee member available.
- **President Meetings** –Kristen from President's Office called with a firm date for President Scarborough attendance at SEAC meeting. The date is Thursday, April 16, 2015 from 1:30 – 2:00 pm. Please mark your calendars.

IV. Motion to adjourn at: 1:35 pm 1) Margo 2) Debbie

Respectfully submitted by: Bonnie Bromley

Next meeting scheduled for Thursday, January 22, 2015.