

The University of Akron
 Staff Employee Advisory Committee (S.E.A.C.)
 Minutes for 10-19-2011 Meeting

Members and Attendance:

Name	Term	Attendance
Kristina Artino	2009 - 2012	Present
Mary Dingler	2009 - 2012	Absent with notice
Debbie Gannon	2010 - 2013	Absent with notice
Lissia Gerber	2010 - 2013	Absent with notice
Julie Harhay	2011 - 2014	Present
Amy Haynes	2011 - 2014	Present
Nancy Homa	2009 - 2012	Present
Shelly Keller	2011 - 2014	Absent with notice
Ken Lindeman	2011 - 2014	Present
Deanne Reynolds	2011 - 2013	Present
Jeanne Semilia	2011 - 2014	Absent with notice
Cheryl Collins-Slusarczyk	2010 - 2013	Present
Peggy Walchalk	2010 - 2013	Absent with notice
Open Position	- 2012	N/A
Jim Shuster	Ex-Officio	Present
Laura Spray	Ex-Officio	Present
Bob Stachowiak	Ex-Officio	Absent with notice

Regular meetings scheduled on third Thursday of month at 12:00 PM.

Meeting called to order at 12:35 p.m.

I. Agenda Topics:

- 1.) Approve September Minutes - Jim Shuster noted change that Deanne Reynolds' term should end in 2013 and the open position term should end in 2012. September minutes will be voted on via e-mail before November meeting.
- 2.) Treasurer Update - Julie Harhay reported that we don't yet have a budget. The SEAC carry-over was swept so the balance is currently in the negative due to the University Council event that SEAC hosted. Julie Harhay has left messages with staff in the Provost's Office as to the possibility of the Provost's Office paying for the UC event.
- 3.) Committee Reports -
 - Awards & Recognition (Mary Dingler reporting) – no report.
 - By-Laws (Laura Spray reporting) – Laura reported that she has revised the document according to suggestions from General Council and has submitted for review. Once she receives approval, the revised document will go to the SEAC committee members for review and vote. She noted that the new version is extremely condensed.
 - Campus & Community Outreach/United Way (Julie Harhay and Lissia Gerber reporting) – The United Way kickoff is scheduled for Tuesday, October 25, 2011. Staff are encouraged to attend. There will be plenty of raffle prizes. Cheryl Slusarczyk will send a reminder e-mail to the SEAC listserv on Monday, October 24,

2011.

- HR Liaison (Cheryl Slusarczyk reporting) – Cheryl reported that she had spoken with Becky Hoover regarding the union issues. Discussion followed regarding SEAC's wish to be involved with the revisions of the performance evaluation form; SEAC rep. Lissia Gerber should be able address this possibility at upcoming HR University Council meetings.
- OSCHE – Kristina Artino, Cheryl Slusarczyk and Jim Shuster will be attending the annual meeting on Friday, October 21, 2011. Will report at November meeting.
- Performance Evaluation (Peggy Walchek) – no report.
- Social Committee (Deanne Reynolds reporting) – Deanne reported that until the budget has been released it will be difficult to plan the annual holiday social, however, the social committee will meet on Thursday, October 20, 2011 for an initial planning meeting. We may be able to contact President's Office for funding approval for the social. Employee Appreciation Day event was a huge success; the committee extended a thank you to Bob Stachowiak for all of his hard work on this event.
- Web Team (Ken Lindeman reporting) – Ken reported that there are still a couple of more trainings to attend.
- Board of Trustees (Kristina Artino, Ken Lindeman and Lissia Gerber observers) –

Board of Trustees Meeting 9-21-11

- Proenza: Talked about where the University is heading in terms of the economy, and the important initiatives working to better address the needs. Dr. Proenza stated that the U of A is highly competitive with technology and that we are working with many partnerships. China is one partnership, and Timkin has recently partnered with the College of Engineering.
- On 9/22 there was a ribbon cutting ceremony at the new Lakewood U of A location.
- Dr. Proenza also commented on the new landscape and construction going on around Buchtel Hall.
- Lisa Dodge-Lisa is our representative from Columbus. Lisa talked about how they were thinking of making the budget run annually, when typically it is a two year budget. She said that they have reconsidered that and are now just looking at an annual review. The main focus will be on K-12. Another focus point will be on how much money is spent on new construction in higher education.
- Lisa also talked about new ways of conducting BOT meetings such as teleconferences, web cams, etc.
- Katie Duff-Katie is our U of A student trustee. Katie introduced a feature Honor's student who is Pre-Med. The student's name is John, he came from Spain. He has a 3.92 GPA, and is a member of Honor's emerging leaders.
- Finance and Admin. Committee. Ted Curtis talked about some of the renovations that are occurring on and around Buchtel Hall. He also mentioned that the surface lines on several parking areas were redone. In the student union, the Off Campus Student Services offices were redone. Ted also said that the U of A was recognized in the Student Housing and Business Magazine, particularly for our Honor's dorms.
- Purchases more than \$350,000. The Polymer Science department received an X-Ray machine in which the energy department paid for. The U of A department of development also collected more than expected this past year with 46 million dollars in donations.
- Provost Sherman: The provost talked about the vision 2020, and how we will bring distinction to the University. He talked about the combination of Summit and University College. He talked about the convergence of the College of Creative and Professional Arts, and Arts & Sciences. Also he mentioned

- that the General Education Curricula will be reevaluated. There is a group of faculty members on campus dedicated to researching this and making it move forward by Fall 2013.
- Charlie Fey talked about the \$62,000.00 generated by student organizations.
 - Finally, the meeting ended with the announcement of Dr. Proenza's raise.
- Faculty Senate (Nancy Homa reporting) –

Faculty Senate Minutes - Thursday, October 6, 2011

Chair H. Sterns opened the meeting with a statement regarding the importance and tradition of Faculty Senate. He informed FS members of the activities of the Executive Committee of the FS during the past month - specifically meeting with the President and members of higher education at the state and local levels - discussing OAA organizational charts, capacity ROIs, etc.

Chair Sterns then introduced CFO David Cummings who made presentation of the FY 12 budget. He emphasized that the current state subvention covers only 24%; that in 1987 it was 62.3%; he explained that the University under spent \$8.4M this past FY - that the state cut was \$15M. There was an assumption that enrollment would be 3.5%- this did not occur and thus colleges as well as departments are being asked to make cuts to make up the deficit.

D. Cummings reviewed the funding enhancements- three categories: capacity/excellence (include more scholarship monies); strategic investments (faculty hires); fiscal ingriety (protecting our reserves). He referred to SB#6 - which is an accountability bill - that UA measures up to its standards.

He did indicate that health care costs were down 5.6% over the previous year - which created a reserve; the next are to look would be utilities.

Provost Sherman also addressed questions regarding the budget. He again emphasized that faculty hires would be full-time, tenure-track positions, not renewals of temporaries from year to year; that what impact the election will have is to hard predict at this point.

President Proezna spoke to the concerns of the Commission on Higher Education- that there needs to be more "thinking outside of the box". This is where the term "Enterprise University" comes in - and the need to further discuss just exactly what the real intent would be in Ohio for such.

Provost Sherman did also respond to the issue of the weather and the upcoming forecast and predicted many sleepless nights for administrators if the weather predictions hold true - with regards to closing campus.

Academic Policies Committee brought forth one resolution: 1) Creation of the Center for Surface Engineering and Lubrication Research (CSELR). Resolution pass unanimously.

Student Judicial Committee reported that there are still minor revisions and there will be a document to review and vote on at the November 2011 FS meeting.

Report of AdHoc Committee on PT Faculty Issues: Inadequate classrooms as well inadequate technology; also inadequate office space for faculty to meet with students; no PT faculty orientation was held in Fall

2011 (which Provost Sherman said he would look into immediately).

Dean Midha was asked to address the reorganization of the Department of Geography/Planning. Has been split between PAUS and Geology.

Provost Sherman indicated that the General Education Requirements Committee has begun review of course work. At this point there is a Task Force and meeting will be forthcoming.

Adjournment at 5:00PM.

- University Council (Cheryl Slusarczyk reporting) – Cheryl informed members that a person from our constituency needs to be nominated to fill a space on Executive Council. This person cannot be a SEAC committee member. Committee members will send an e-mail to SEAC listserv to ask for nominations.
- University Safety and Security (Bob Stachowiak) – no report.
- Constituents (Peggy Walchek and Cheryl Slusarczyk) – An idea from an employee was sent regarding the possibility of staff or students from the Law School helping employees to set up a simple will. Nancy Homa will follow-up with the Law School to determine if this is a possibility.

- 4.)University Council – See report above.
- 5.)SharePoint storage site - <https://sharepoint.uanet.edu/seac/default.aspx>
Jeanne Semilia and Peggy Walchek met on Wednesday, Sept. 28th to review documents. They are deciding some documents that can be disposed, as well as bringing some documents to the committee to decide if anything should be done. They will meet again in early November.
- 6.)Open Seat/term ending 2012 - Committee decided that committee will vote via e-mail to appoint an ex-officio to serve in the open seat for six months
- 7.)Overview/Feedback - Committee would like to keep up communication with Becky Hoover. Depending on the speed of the review of the performance evaluation form, it may be a good idea to meet again with Becky Hoover in February or March, 2012.
- 8.)Sasaki Meeting - Ken Lindeman and Jim Shuster reporting –

Sasaki Associates, Inc. is an international interdisciplinary planning and design firm providing consulting and design services in architecture, landscape architecture, planning and urban design, interior design, eco-technologies, etc.

They have worked with The University of Akron about ten years ago and are back analyzing our progress and helping us plan for the future, i.e. "Vision 2020".

Essentially they conduct very exhaustive data analysis on just about everything, compares and contrast us with many other institutions, and then suggest strategies and plans for the future.

They met on August 30th and again on October 18th to share their findings.

Some of their areas of research include:

- Number of Faculty (teaching, research, full time, part time)
- Number of Students
- Number of Staff
- Classroom space and type (lecture, lab, technology ready)
- Campus acreage (green space)
- Student Life / Housing (on campus, off campus, commuters)
- Parking
- Transportation & Traffic (driving routes, walking routes, bicycle routes)
- Dining
- Energy Infrastructure (consumption, regulations)
- Academic Research
- Athletics & Recreation
- Biomedical Corridor
- Public Safety and Campus Security
- IT/Technology

House Bill 251 (2006) requires a 20% reduction of the 2008 energy consumption levels by 2014. No one knows if this bill will have any teeth (fines). It would be in the University's best interest to comply just because of the annual savings to the budget. In 2008 we were at 100,000 units annually, in 2011 we were at 110,000 annually (+10%). New buildings helped increase consumption.

An Energy Manager would be responsible for minimizing our consumption. We spend \$12,000,000 annually and a 20% savings would result in a \$2,400,000 annual savings. This savings could pay for the cost of the Energy Manager and their staff and still save money.

CalTech and CWRU both have successful programs.

The reduction in consumption will require a cultural change for everyone on campus. The students would have to be engaged. Consolidation of room use to allow for after hour building shutdowns is one option.

2020 Vision is projected to create a new growth spurt (more buildings and consumption).

A possibility is to create an independent regional energy company. This will probably upset the City of Akron.

Solar and Wind Energy solutions tend to have a low Return On Investment and are not very attractive options.

9.)CWA/Union - Discussion regarding issues surrounding union.

Meeting adjourned at 2:20 pm.

See schedule below for other meeting dates.

Date	Start	End	Room	Status
11/16/2011 Wed	12:30 PM	2:00 PM	SU Room 321	Confirmed
12/15/2011 Thu	12:00 PM	2:00 PM	SU Room 314	Confirmed

Submitted by:
Deanne Reynolds