

The links in this communication have been disabled. The UA Job Role Survey communication was distributed to the first phase of employees on February 28, 2022.

Good day,

In our previous communications we have shared the University's collaborative effort to conduct an organizational analysis to align job roles, responsibilities, and expectations across campus as a separate but related initiative to implementing our new Workday ERP. As part of our effort, we are engaging each of you through a survey and follow-up focus group. You have been identified as part of Phase 1 and will need to complete a survey and attend a focus group.

What this means for you:

Please complete the following survey before Monday, March 7. It's crucial that we have your participation as it is a necessary component to ensure that we obtain complete information. A link to the survey can be found **here**. If you have difficulty with the link, copy and paste the link at the bottom of this message into your browser. Please fill out the survey once. Once you begin the survey, do not close the survey tab otherwise you will need to start from the beginning.

Upcoming:

In-person focus groups will be held March 14 through March 17 to review your role and how it aligns with others who have a similar position/title. Attendance is required to ensure we capture all responsibilities you carry out to support your role. Be on the lookout early next week for a message to schedule your session.

Questions:

Should you have any questions, please reach out to the Human Resources Organizational Development consulting team via email at **organizationaldevelopment@uakron.edu**.

Thank you!

Human Resources

Organizational Development